

Registration for the minor and registration as a guest student

Students from Leiden University :

- Register for the minor in uSis (6000MSSJN) from **1 May up to 1 August 2016**:
<http://education.leiden.edu/education/nieuw-minoren.html#admission-registration-and-enrolment>
- Make sure you have an active registration as a bachelor student for 2016-2017 at Leiden University **before 1 September!** Without an active student registration at your home university before 1 September 2016 it is NOT possible to participate in the minor!
- Register as a guest student at TU Delft **before 1 September 2016** through Studielink. There will be a print-screen available on the minorsite of TU Delft with instructions:
<http://studenten.tudelft.nl/en/students/education/minors/minors-for-external-students/>.
For questions e-mail to: minors@tudelft.nl.
- Please note that without a registration as a guest student at TU Delft it is NOT possible to participate in the minor.

TU Delft students:

- Register your minor preferences via Osiris TU Delft **from 1 May up until 31 May 2016**:
<http://studenten.tudelft.nl/en/students/education/minors/minor-enrolment/>
- Make sure you have an active registration as a bachelor student for 2016-2017 at TU Delft **before 1 September 2016!** Without an active student registration at your home university before 1 September 2016 it is NOT possible to participate in the minor!
- You will be registered as a contract-/guest student at Leiden University by the exchange of your personal data from TU Delft to Leiden University. You do not need to undertake action yourself.

EUR students:

- Apply for the minor during the application period **1 May up until 31 May 2016** via Leiden University OR via TU Delft:
via TU Delft: first you have to register in Studielink and then you will have to fill in and send the online application form on the TU Delft minorsite (available from 1 May up until 31 May):
<http://studenten.tudelft.nl/en/students/education/minors/minors-for-external-students/>.
For questions you can e-mail to: minors@tudelft.nl.
via Leiden University: you have to fill in and send the online application form that is available on the Leiden minorsite from 1 May up until 31 May 2016:
<http://education.leiden.edu/education/nieuw-minoren.html>.
- After 31 May you can still apply via Leiden University but you will then only be accepted if there are spots left after the registration period for TU Delft and Leiden University students has ended (= after 15 August 2016). To apply after 31 May you can contact the study advisor miss Tineke Choi directly: studieadviesbsk@fgga.leidenuniv.nl. You will receive further instructions from her.

- Make sure you have an active registration as a bachelor student for 2016-2017 at EUR **before 1 September!** Without an active student registration at your home university before 1 September 2016 it is NOT possible to participate in the minor!
- EUR students who have applied via TU Delft: you will be registered as a guest student at TU Delft on the basis of your Studielink registration. You will be registered as a contract-/guest student at Leiden University by the exchange of your personal data from EUR to Leiden University. In this case, you do not need to undertake action yourself.
- EUR students who have applied via Leiden University: you will be registered as a contract-/guest student at Leiden University on the basis of the online application form (until 31 May 2016) or after following the instructions of the study advisor (after 31 May 2016). You need to register as a guest student at TU Delft **before 1 September 2016** through Studielink. There will be a print-screen available on the minorsite of TU Delft with instructions: <http://studenten.tudelft.nl/en/students/education/minors/minors-for-external-students/>. For questions e-mail to: minors@tudelft.nl.

Other external students:

- **HBO student** applications are at this point in time not accepted.
- **Other external students** can apply either via TU Delft or via Leiden University and have to follow the procedure for external students:
via TU Delft: external students can only apply from **1 May up until 31 May 2016**. First you have to register in Studielink and then you have to fill in and send the online application form on the TU Delft minorsite (available from 1 May up until 31 May): <http://studenten.tudelft.nl/en/students/education/minors/minors-for-external-students/>. You can send questions to minors@tudelft.nl.
via Leiden University: external students can apply from **1 May up to 1 August 2016** by contacting the study advisor miss Tineke Choi directly: studieadviesbsk@fgga.leidenuniv.nl. You will receive further instructions from her.
- **Regardless of whether you apply via TU Delft or Leiden University: TU Delft, Leiden University and EUR students always have priority over other external students. You will be notified about your placement after 15 August (TU Delft) or in August 2016 (Leiden University).**
- Make sure you have an active registration as a bachelor student for 2016-2017 at your home university **before 1 September!** You will need a proof of payment tuition fee ("BBC") from your home university in order to be registered as a guest student at both TU Delft and Leiden University.
- External students who have applied via TU Delft: you will be registered as a guest student at TU Delft on the basis of your Studielink registration. You will be registered as a contract-/guest student at Leiden University by contacting the study advisor miss Tineke Choi directly: studieadviesbsk@fgga.leidenuniv.nl. You will receive further instructions from her.
- External students who have applied via Leiden University: you will be registered as a guest student at Leiden University on the basis of the instructions of the study advisor. You need to register as a guest student at TU Delft **before 1 September 2016** through Studielink. There

will be a print-screen available on the minorsite of TU Delft with instructions: <http://studenten.tudelft.nl/en/students/education/minors/minors-for-external-students/>. It would be best for students to also contact minors@tudelft.nl, and inform them that they are external students.

Contact

For your questions about registration at TU Delft: contact minors@tudelft.nl

For your questions about registration at Leiden University: TU Delft and EUR students (who have applied in May 2016) can contact the Studielijn: studielijn@leidenuniv.nl. Other students can contact the study advisor miss Tineke Choi: studieadviesbsk@fgga.leidenuniv.nl.

Other questions:

- [Studieadviseur Bachelor Bestuurskunde](#)
- [Coördinator dr. Joery Matthys](#)

Location

The SSJ minor courses will take place at Campus The Hague and Delft University of Technology, in different locations. Courses at the same location will be scheduled on the same day. Attendance is mandatory for all lectures. More information on this can be found in the course-specific information.

Schedule

The schedule for the minor can be found following this [link](#)

Extra information

All SSJ courses are taught in English. Please check the individual course descriptions for more information.