**FACULTY OF HUMANITIES**

**MA *ASIAN STUDIES* 120 – SPECILISATION *JAPANESE STUDIES***

**ACADEMIC YEAR IN JAPAN A, B AND C**

**STUDY PLAN**

**TO BE FILLED OUT IN EITHER ENGLISH OR DUTCH | ONLY TO BE SUBMITTED IN WORD OR PDF FORMAT**

During their stay at a Japanese university students should follow a program aimed at improving their language skills as well as relevant courses in their field of research and conduct research for their MA thesis. The coursework will vary according to the institutions and programs where students are enrolled, and students should make sure to satisfy the requirements of the institution in Japan where they are enrolled in the first instance, but should set priorities within these parameters in line with the goals of the Leiden program. During their stay in Japan, students are expected improve their Japanese language skills based on a combination of activities, by pursuing Japanese language courses (where needed) and content courses in Japanese (where possible), and conducting research for their MA thesis using Japanese sources. Content courses related to the topic of the thesis should allow students to also delve more deeply into their topic of research and acquire more-in-depth knowledge and expertise in the field of their interest, such as (but not limited to) Japanese history, literature, linguistics, religious studies, sociology, anthropology, IR or politics. The year in Japan also provides students with the unique opportunity to collect primary sources and conduct on-the-ground research for their MA thesis, demonstrating their fluency in Japanese, in-depth knowledge of Japan, as well as the ability to conduct original research in Japan.

The program to be followed in Japan will be registered as *Academic year in Japan A*, *B* and *C* (total of 45 EC). Students have to get the approval of the Board of Examiners Aziëstudies (Asian Studies) for the program of courses and other organized activities). They may submit a proposal for the full year per June 1 or at the beginning of each semester, for that semester (deadlines June 1 and October 1). Before registering for courses, students should consult with their thesis supervisors about the selection of courses.

With regard to the conversion of tan’i into EC’s: the Japanese academic system makes a difference between the course load of tan’i at BA and at MA levels. One tan’i at BA level equals roughly 2 EC; one tan’i at MA level equals roughly 4 EC.

Before submitting your study plan (for the whole year of for a semester), please consult your thesis supervisor.

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| **BASIC INFORMATION (TO BE FILLED OUT BY THE STUDENT)** | |
| Name student: | Klik of tik om tekst in te voeren. |
| Student number (Leiden University) | Klik of tik om tekst in te voeren. |
| Thesis supervisor | Klik of tik om tekst in te voeren. |
| Japanese host university | Klik of tik om tekst in te voeren. |
| Faculty and program you are following in Japan | Klik of tik om tekst in te voeren. |
| Study plan for: | first semester (deadline June 1 – 22-23 EC)  second semester (deadline October 1 – 22-23 EC)  first and second semester (deadline June 1 – 45 EC) |

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| **PROPOSED COURSES AND ACTIVITIES (TO BE FILLED OUT BY THE STUDENT)** | | | | |
| **Course and teacher or activity (Name) \*** | **Language course/activity or**  **Content course** | **BA of MA?** | **Tan’i** | **EC** |
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| **TOTAL EC** |  |  |  | Klik of tik om tekst in te voeren. |

\* Please add further explanation (in the space of the course title or activity) if the following applies:

* If your list includes BA level courses, please explain how the course contributes to your acquisition of language, your knowledge on the subject of your thesis, or supports your thesis research. If your access to MA level courses was restricted by the program, please state this as well.
* If you list independent studies as one of the items, explain concretely what kind of research or activities you undertook, and how it supports your thesis research.
* If you list extracurricular activities, describe these activities and explain how they support your acquisition of language or relate to your thesis research.
* Normally, EC which are not related to coursework should not exceed 25% of the EC you need to earn. If there are specific reasons why this share is larger (such as the nature of the program you are enrolled in), please explain.

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| **APPROVAL BY BOARD OF EXAMINERS (TO BE FILLED OUT BY THE BOARD OF EXAMINERS)** | |
| Program approved: | Yes  No |
| Date: | Klik of tik om een datum in te voeren. |
| Signature: | Klik of tik om tekst in te voeren. |

After your return, courses taken and activities will be registered in uSis as *Academic year in Japan A*, *B* and *C* (respectively 15, 25 and 5 EC; total 45 EC). registration will be effected on the basis of the match of the approved study plan / study plans and the transcript of record you will receive from your Japanese host university. You are required to submit a *certified copy* of the transcript of records to the Board of Examiners (through the Program Administration Offices De Vrieshof) no later than six weeks after return from Japan.

*If you wish to appeal against this decision, send a letter containing a copy of the decision to the Examination Appeals Board, P.O. Box 9500, 2300 RA Leiden, the Netherlands. The letter should be sent within six weeks of the date the decision was dispatched. In the letter of appeal, state clearly why you do not agree with the decision. Your letter must be signed.*